



Call for Artists – Request for Qualifications / Request for Proposals

LexSeeHer Seeks to Commission Artist for Monument in Lexington, Massachusetts

Timeline. This Call for Artists includes information on both stages of a two-stage process:

1. The **Request for Qualifications** (RFQ) is open now through **June 16, 2021**. All interested artists are invited to apply.
2. The **Request for Proposals** (RFP) will be open to three selected finalists (to be announced July 7, 2021) and will be due **September 22, 2021**.

The winner will be selected and announced by or on **October 11, 2021**.

Eligibility. LexSeeHer encourages all interested artists over the age of 18 to apply. LexSeeHer is enthusiastic about reviewing proposals and encourages under-represented voices and visions.

Budget. The budget for the work of art is approximately \$200,000.

Interested artists invited to register for updates. Artists who are considering applying should [subscribe to our Interested Artists email list](#) to stay updated on any project information.

Contents. This Call for Artists contains the following sections:

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1. The Project

Introduction

LexSeeHer seeks to commission the creation of a monument for installation in Lexington, Massachusetts—"The Birthplace of American Liberty"—to honor and make visible the contributions women have made to our community and to this country. Despite facing discrimination based on their gender, women have for centuries been worthy of memorializing. Women have improved the course of history—politically, economically, culturally, socially, and creatively.

Yet, in the "Birthplace of American Liberty," there are no major monuments dedicated to women. As historian Dr. Kathryn Allamong Jacob has written, "Public monuments help shape collective memory." Our corollary is that **without public monuments, there are no memories**. While the monuments we currently have in town are important, the absence of women sends a message that they are inconsequential. The LexSeeHer monument will make a positive change.

With a population of over 33,000 residents, and pre-pandemic visitors from all over the world numbering over 100,000 each year, this new monument will be seen by many people. This is an opportunity to monumentally impact the way we tell an important part of America's origination story: **women were here, and women are important**.

Background

LexSeeHer is a private group of Lexington residents organized on March 8, 2020. LexSeeHer collaborated to gauge community-wide support for a new work of public art by circulating a petition and passing a Citizens' Article at Lexington's Special Fall Town Meeting in October 2020 where elected town leaders voted in favor of a non-binding resolution recognizing that this is the right time, and long overdue, to make women's contributions visible through the establishment of a new monument.

In April 2021, LexSeeHer entered a formal partnership with Lexington Historical Society ("LHS"). All funding for this project will be raised by LexSeeHer and held by Lexington Historical Society. The artist who is selected for this project will be required to sign a contract with Lexington Historical Society and LexSeeHer. As the completed work will be situated on public land in the center of Lexington, the artist who is selected will need to comply with Town requirements, and will need to be supportive of an iterative process that is expected to be necessary to secure proper approvals from the Lexington Select Board.

Ultimately, the monument should be:

1. Highly visible.
2. Accessible to all residents and visitors.
3. Near the site of the 1769 Spinning Protest, in which 45 women broke traditional norms by exercising their political will in protesting taxation on imported textiles.
4. Near the statue which honors Minute Man Captain John Parker who also was a wheelwright who made wheels that were used in spinning wheels.

The preferred location for the LexSeeHer monument is highly visible and accessible. It is diagonally across from the National Historic Site known as the Lexington Battle Green, in an area of open lawn alongside Massachusetts Avenue and near the corner of Meriam Street. It is near both Buckman Tavern and the Visitors Center, and across the street from Cary Memorial Library.

Figure 1 (right): Aerial view of preferred site. Google Map annotated by LexSeeHer.

Lexington's Historic District: Setting for Proposed Monument

The Battle Green is the site where the first shots of the American Revolutionary War were fired, earning Lexington, MA the designation “The Birthplace of American Liberty.” The area outlined in yellow (fig. 2) which figure is this? is included in the Battle Green Master Plan—any projects within this area must receive special review and approval by Lexington’s Select Board and the Historic Districts Commission.

There are many important [landmarks](#) on [the Battle Green](#) and in the immediate surrounding area; all honor either men who served in the military, or ships named Lexington. There is no visual presence of women or the female form. The only acknowledgment of women’s very existence is an inscription on the monument marking the Old Belfry, which was created by the Daughters of the American Revolution.

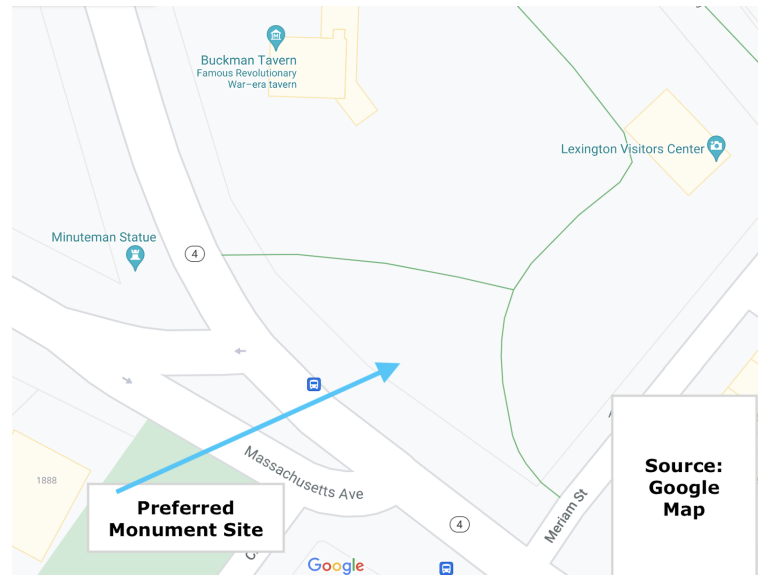


Figure 2 (right) illustrates the area included within the Battle Green Master Plan. Source: [Battle Green Master Plan, 2010, p. 13.](#)

Lexington residents take pride in recreating the events of April 19, 1775 each year on Patriots' Day. Reenactors present the Battle of Lexington with care. The culmination is a dramatic scene that unfolds near the Minute Man Statue, a monument inspired by Captain John Parker, who led Lexingtonians on that fateful morning. The sense of living history is prominent in town throughout the year, with historically maintained buildings—open to visitors—kept under the stewardship of Lexington Historical Society. Visitors from across the country and around the world come to experience Patriots' Day and learn.



Figure 3 (above): Visitors and residents enjoy interacting with the Minute Man Statue. Photo conveys a sense of proportion and scale.

The community's pride in history is visible on a walk through the town center. There are numerous explanatory signs, and buildings and homes are carefully preserved. Buckman Tavern is one of the sites maintained by Lexington Historical Society. The Tavern, directly across the street from the Minuteman Statue, is where many of the Battle's participants waited for the British Regulars on the night of April 18, 1775. It is open to visitors seasonally, and is instrumental as an educational site.

A newly constructed Visitors Center near Buckman Tavern welcomes all, including the many people who explore Lexington by bicycle. The Minuteman Bicycle Trail runs 13 miles from

Cambridge to Bedford, and traverses behind Buckman Tavern and the Visitors Center. Many town leaders and organizers dedicate their energies to improving aspects of the built environment, educational programming and transportation to make history more accessible for residents and visitors. The recent renovation of the Visitors Center is one example of the care and attention paid to enhancing educational and informational opportunities for all.

Preferred Monument Location

The preferred area is in the green space between Buckman Tavern, the Visitors Center, Massachusetts Avenue and Meriam Street. The site is a location with many visitors, residents and tourists. Many people pass by each day, including pedestrians, drivers, and cyclists.



Figure 4 (above): View of preferred monument site.

Figure 4, above, centers the preferred monument site. It is near the Minute Man Statue, shown to the left, across Massachusetts Avenue. The section of lawn in the foreground is close to an electrical hookup. Buckman Tavern is the yellow building in the distance.



Figure 5 (above): View of preferred site, including Visitors Center (far left) and stone dust pathways that lead pedestrians from Massachusetts Avenue to Visitors Center, picnic areas, and Meriam Street.

LexSeeHer explored more than twenty five possible sites, including the area in front of Cary Memorial Library, a space near the Old Belfry, Emery Park, and many spaces near Buckman Tavern and the Visitors Center. LexSeeHer met with the Director of Public Works to eliminate sites that posed unresolvable challenges, including location of sewer pipes, or areas that have poor drainage.

The preferred site was selected after receiving input from the Commission on Disability. In addition to being an area where public art can be accessible, it meets LexSeeHer's other criteria: visibility and proximity to particular relevant historic locations.

LexSeeHer began the process of visiting multiple town committees in the summer of 2020 and has gathered helpful input to inform the project. This area is under the jurisdiction of the Lexington Select Board, who must approve the final work. The proposed site is also within the area overseen by Lexington's Historic Districts Commission ("HDC").



Figure 6 (above): This panorama photo taken in winter provides a sense of the broader expanse between the Visitors Center and Massachusetts Avenue. A strip of commercial shops lies on the far side of Meriam Street. Cary Memorial Library can be seen across the street (to the right).

Figure 7 (below): Aerial view of preferred site from Google Earth. Photo taken during (now complete) construction on the Visitors Center.



The HDC is aware of LexSeeHer's intention to bring forward a monument proposal and will require designs prior to giving any recommendation. It is anticipated that they may provide feedback that will require modifications in the design. It is also anticipated that the Select Board will look to the HDC for their recommendation before making a final selection.

Additional views of the proposed monument site are available on [the LexSeeHer website](#).

2. Project Intent

The vision for this project is for a signature artwork of exceptional quality and enduring value located in a prominent public space at the heart of Lexington, Massachusetts. The work will help tell a more complete story about the role played by women who have contributed to the community of Lexington across time—socially, economically, intellectually, and politically.

LexSeeHer has been inspired by the lived experiences of real women. Contributions made by women over time have been significant, but overlooked. Among the many monuments and memorials in Lexington, there are no major works of public art dedicated to honoring women.

This site-specific artwork should:

1. Celebrate the important role women have played in Lexington, Massachusetts across time, including their contributions to the community and to American history.
2. Depict more than one woman and include racial diversity. Ideally, three figures would help present the breadth of women's lived experience over the centuries. See next section for details on specific women that LexSeeHer seeks to have highlighted.
3. Incorporate either an empty pedestal, or other means of inviting visitors to interact and represent contemporary women and women of the future. This pedestal could be inscribed with women's names over time, and could include a land recognition honoring Indigenous women who may have passed through or lived in the area.
4. Welcome people to explore the themes of women's strength, creativity, persistence and power.
5. Invite viewers to consider the role of freedom, peaceful protest, limitations placed on women and their remarkable accomplishments in spite of these limitations.
6. Demonstrate the beauty and power of public art.
7. Create a signature presence for the space. Provide excitement and interest for the community as a whole.
8. Provide an inviting opportunity for residents and visitors to approach and engage with the work.
9. Be accessible for all people: residents and visitors, including people on foot, using assistive mobility devices, and including people with all types of disabilities.
10. Be highly visible and welcoming to pedestrians, cyclists, those traveling in passenger vehicles and by bus. People who pass by should notice the work and wish to return if they can't take time to appreciate it immediately.

11. Be an original art piece made for outdoor installation, able to be adequately and safely displayed and secured, and able to stand up to severe weather, vandalism, and graffiti.
12. Consider site requirements. To obtain final approval for the installation of this work, LexSeeHer will be required to present sketches and proposals to the Select Board and the Historic Districts Commission (and may well be asked to also share it with other town boards and committees). There may need to be adjustments to the design to obtain approval, and any artist who would like to work on this project will need to be willing to adapt in order to reach completion of the project.
13. Comply with any requirements put forward by the Town of Lexington, including that would pertain to installation of a work of public art.
14. Invite intellectual and emotional engagement with the following questions, which arise as LexSeeHer has studied the lives of Margaret Tulip, 45 women who participated in Lexington's 1769 Spinning Match, and the Lexington women who were 19th century activists engaged in social reform, including women's suffrage and abolition:
 - a. What did "freedom" and "liberty" mean for women in Lexington in the years just preceding the Battle of Lexington? What legal rights did free women and enslaved women have? In what ways did women who became mothers have rights regarding their children? In what ways did women turn to courts to assure their freedom?
 - b. In the 1700s, both enslaved and free Black women lived in Lexington; their work contributed to the community's economic and social landscape. How were their contributions seen or unseen? In what ways could they assert their rights in British courts? How can the LexSeeHer monument raise these questions?
 - c. In what ways did women in 18th century Lexington take part in political protest and organizing? How free were married women to exercise individual freedom or liberty?
 - d. How did the participation of 45 women in a political protest contribute to the community's sense of persistence in the years leading up to the Battle of Lexington? Were these women mothers, wives, sisters of those who took a stand on the Green? Were they among those left as widows after the Battle?
 - e. In what ways did Lexington women contribute to the major social justice movements of the 19th century, from abolition and temperance to suffrage? What did it mean to be determined to influence government, politics and reform, but denied the right to fully participate or vote? How did mothers pass along the struggle for suffrage to their daughters? How did sisters collaborate to advance social reform movements of the 1800s, passing the dedication from generation to generation?

Though research about women's lives is challenging in many ways, many important contributions are well documented and worthy of recognition. Lexington Historical Society's groundbreaking 2020-2021 exhibition offers extensive information: "Something Must Be Done." [Bold Women of Lexington](#).

LexSeeHer is especially interested in how applicants would approach work that would bring the following women's experiences to light.

Margaret Tulip wins her freedom through the courts. LexSeeHer invites responding artists to include their approach to depicting Black women's lives in Lexington in the years pre-Battle of Lexington, including the life of Margaret Tulip.

Margaret Tulip was born c. 1715 in Charlestown, Massachusetts to an enslaved woman named Cate. As a result, Margaret was enslaved but she became a free woman sometime before 1754. Court records show that Margaret arrived in Lexington c. 1734 while still enslaved and lived in the Amos Muzzy household. After she became free, Margaret was subsequently enslaved against her will by William Muzzy in 1767. In 1768, Margaret sued Muzzy for her freedom. She lost the case, but won on appeal. Muzzy appealed that decision but lost. As a result, Margaret was declared a free woman in 1770.

Ongoing research helps identify names of other enslaved and free Black women. There is one free Black family known to have lived in Lexington.

There are no images of Margaret.

45 women and the 1769 Spinning Match. In 1769 Anna Harrington (who was pregnant at the time) hosted a Spinning Match—a unique form of protest wherein women gathered outside their doors (out of doors) with their spinning wheels to demonstrate their determination to make their own textiles during the boycott of British imported goods. Records indicate that 45 women participated. Other than Anna Harrington, their names are unknown. At the time, women were not permitted to vote, or even to speak outdoors on political matters.

Note: Captain Parker, who is depicted in the Minuteman Statue, was a wheelwright. Sales of wheels for spinning were shown to have spiked in the time period during the boycott and the protest.

18th-century activists carry forward "Something Must Be Done" to the 20th century. Members of the Wellington, Simonds, Robbins and Stone family were among the women who dedicated themselves to the abolition and suffrage movements. Wellington family members sewed the original "Something Must Be Done" Banner in 1887. It was passed through generations of suffragists, and eventually carried to Washington D.C. when Vera Perin Lane served as the Lexington delegate to the Women's Suffrage Procession on March 3, 1913. The banner was recreated in honor of the 100th anniversary of the 19th Amendment and is displayed at Lexington Historical Society.

The 19th century Suffragist Banner inscription was tied to the 18th century. Abigail Harrington is said to have awakened her 16-year-old son on the morning of April 19, 1775 with the call: "Jonathan! Jonathan! The reg'lars are coming and something must be done." This phrase was carried forward on the 1887 suffrage banner and used by the Lexington Women's Suffrage League. Louise Wellington Peaslee, President, stated: "Ever since one of her boys was told that 'something must be done' in the face of a most formidable foe, Lexington has done something, and we shall persevere in our work, feeling sure that she will not fail us this time." In 1912, the banner was presented to a new generation of advocates who had formed the Lexington Equal Suffrage League.

3. Application Process

The Call for Artists is a two-stage process:

1. The **Request for Qualifications** (RFQ) is open now through **June 16, 2021**. All interested artists are invited to apply.
2. The **Request for Proposals** (RFP) will be open to three selected finalists (to be announced July 7, 2021) and will be due **September 22, 2021**.

The winner will be selected **October 11, 2021**. Additional important dates and deadlines are noted in the “Process Overview and Important Dates” section (page 13).

Eligibility

This RFQ/RFP is open to all artists or teams of artists over the age of 18. LexSeeHer encourages all interested artists to apply. LexSeeHer is enthusiastic about reviewing proposals and encourages under-represented voices and visions.

Review Process

The monument will be subject to all town reviews, including the Select Board and Historic Districts Commission. The artist with the winning proposal will be expected to collaborate with LexSeeHer on proposal presentations as needed throughout the design review process.

The RFQ submissions will be reviewed by a subcommittee of LexSeeHer and an Advisory Panel who will provide views on the strengths and challenges of each application. The LexSeeHer Steering Committee will make the final selection of up to three finalists. Finalists will be invited to participate in the RFQ phase. The Advisory Panel (to be announced) will include historians, people with a passion for public art, and stakeholders.

The selected artist will be required to execute a contract for Commission for Artwork with Lexington Historical Society and LexSeeHer. LexSeeHer is under no obligation to award a Commission for artwork based on the Conceptual Design Proposals submitted.

Beyond formal notifications, LexSeeHer will not enter into any correspondence regarding their decision.

Criteria for selection will include:

- A. An initial proposal that reflects Project Intent as described in this document.
 - a. The work should reflect more than one time period. LexSeeHer is particularly interested in the specific women and themes listed above (p. 9).
 - b. LexSeeHer seeks representation of more than one woman, and envisions multiple women and an interactive component that speaks to contemporary and future women. This might be an empty (possibly inscribed) pedestal or other space designed to invite interaction with the figures, including the ability to take photographs and to reflect on the work.

- B. A portfolio or collection of work reflecting artistic excellence.
- C. Experience designing, fabricating and installing permanent artwork suitable for the outdoor environment, or experience working with appropriate partners to accomplish this work. Applicants should highlight whether they have a proven ability to fabricate their own work or to work with fabricators and installers. If you do not have direct experience, please elaborate on how you would approach the project.
- D. The commissioned artist(s) will be required to provide evidence of appropriate liability, property damage, and workers compensation insurance while working on the site.
- E. References (to be contacted prior to final selection). If you are an emerging artist, please include references who can speak to your commitment and persistence, along with examples of how you have managed projects through to completion.
- F. Lexington is committed to excellence in environmental stewardship and in sustainable building practices. We encourage artists whose work addresses issues of sustainability to consider applying for this site-specific artwork competition.
- G. Experience working in public settings and with public processes.
 - a. The commissioned artist(s) will work with LexSeeHer in meeting the requirements from the Town of Lexington to place any permanent work of art on town land. Applicants who have experience working within a public process, in public settings, should highlight this in their application.
- H. Commitment and willingness to take part in community outreach, including publicity connected with fundraising, interviews, and project documentation.
 - a. The Selected artist will be expected to take part in a small number of events, and to sign sketches from the design process. Accommodations will be made to ensure accessibility.

If you have any questions or seek any additional information, please explore the LexSeeHer website or email lexmonument@gmail.com directly.

Process Overview and Important Dates		
Stage 1: RFQ		
Request for Qualifications (RFQ) Posted	May 4, 2021	All interested artists may register their intent to respond to this RFQ. Registrants will be added to an email distribution list to be notified if additional information about the RFQ/RFP becomes available.
Open Call	May 4, 2021 - June 16, 2021	LexSeeHer announces and issues the RFQ/RFP. The RFQ/RFP will be made public through social media, the LexSeeHer website, and through distribution with arts organizations, including the Massachusetts Cultural Council and regional as well as national arts organizations.
Question Period	May 4 - May 26, 2021	Any questions regarding the proposal may be submitted to LexSeeHer at lexmonument@gmail.com with the subject line "Questions." All Questions must be submitted by May 26, 2021 .
Answer Period Closes	June 2, 2021	Questions received at lexmonument@gmail.com will be answered by June 2, 2021. Responses will be sent to all registered applicants. Answers to all questions will also be published on the Artists page at https://www.lexseeher.com/artists . Applicant names will be kept private and will not be listed in the Answers. All applicants will be able to see all questions submitted and all answers provided.
RFQ Deadline	June 16, 2021	Artists must submit application materials to be received by midnight (EDT) on June 16, 2021. (1) Completed application form (2) A Letter of Intent (3) Artist statement (4) Monument concept including budget (5) Resume or curriculum vitae (CV) (6) 10 digital images of your previous work (7) A list of at least three references (8) Optional: You may include up to three web links for additional support materials

	June 18, 2021	LexSeeHer will do a final check for submissions received by mail. Applications received by Friday June 18 at 5:00 p.m. will be reviewed if they were postmarked on or before June 16.
Interview Announcement	June 28, 2021	All applicants will receive notification by June 28 whether they are moving forward to the interview stage as semi-finalists.
Interviews	June 29 - July 2, 2021	<p>Semi-finalists will be interviewed virtually via Zoom (or similar platform), with the intention of selecting up to three finalists.</p> <p>Applicants should take note of these dates and plan to be available if selected for an interview.</p> <p>6/29 Tues. 10 - 1 p.m. 5:00 - 8:00 p.m. 6/30 Wed. 10 - 1 p.m. 5:00 - 8:00 p.m. 7/1 Thurs. [If needed.]</p>
Finalists announced	July 7, 2021	Up to three finalists will be selected and announced on or before July 7, 2021. Finalists will be invited to participate in the Request for Proposals.
Stage 2: RFP		
Request for Proposals (RFP) Invitations Sent	Open: July 7, 2021	Up to three qualified finalists will be invited to submit complete RFP proposals and maquettes for the monument.
Deadline to deliver proposal materials and maquettes	September 22, 2021	<p>Deadline for delivery of proposal materials:</p> <p>A. Maquette B. Material sample(s) C. Supporting drawings and detail materials D. Proposal Statement E. Proposed Budget F. Optional materials G. Proposal Presentation</p>
Proposal Presentations	Week of September 27, 2021	Finalists present proposals to LexSeeHer Steering Committee.
Notification of competition winner	Week of October 11, 2021	Notification of competition winner and contract signing.

Stage 1—Request for Qualifications (RFQ)

Registration List

All interested artists are encouraged to subscribe at the Artists page at <https://www.lexseeher.com/artists> and register their intent to respond to this RFQ. All artists who indicate their interest will be added to an email distribution list and will be notified if additional information related to the RFQ/RFP becomes available. Artists who do not register may not receive all information relevant to the preparation of their proposals.

Budget

The budget for the work of art is approximately \$200,000.

Artists should submit a budget that includes the full cost of implementing their work, from original idea or concept to completion of the work: design, design reviews, fabrication, transportation, and installation.

The budget should include all materials and payment for all labor. The budget should include any base, pedestal, or other means required to have the artwork meet the ground. If the artist envisions specific landscaping, lighting, audio, or other elements connected to the work, that should also be included in the budget. The budget does not need to include site preparation, but if an artist has a vision with specific specifications and cost estimates, please include them.

If an artist has a concept that exceeds this budget, we will still consider applications that provide a clear budget and explanation for the expenses. This is a unique project, and we ask creative minds to present their best ideas. If you wish, you may include a base budget and then itemize additions you believe would enhance the project.

Due to the ongoing COVID-19 pandemic, we will not be accommodating or funding in-person visits. Materials will be available on our [website](#) to provide photographs and video links in place of site visits. Artists may visit independently, and may submit questions to lexmonument@gmail.com.

Required Application Materials

A complete application will include the following:

1. **Completed application form:** <https://forms.gle/XosaxE8LK4zACmgx8>
2. A **Letter of Intent** describing why you are interested in this project and how you would approach the project. Maximum: 2 pages.
3. **Artist statement** describing your work. Maximum: 300 words.
 - a. If submitting as a team, please submit individual statements as well as a statement about your joint work.

4. **Monument concept** provided in sketch and narrative form of the proposed design approach. Maximum: 10 pages in total to present your idea or approach.
5. **Resume** or curriculum vitae (CV). Maximum: 3 pages.
 - a. If submitting as a team, please include a resume or CV for each artist.
6. **10 digital images of your previous work** (JPG or PNG) with the following information: title, medium, dimensions, date work was completed, and budget. If work is held in a collection, please indicate. Please provide a link to a website where your selected images may be viewed, or use our google upload form, or place files in a digital location such as Dropbox and provide a link.
7. A list of at least **three references** familiar with your work and working methods. The list must include complete postal and email addresses, and telephone numbers.
8. Optional: You may include **up to three web links for additional support materials**, such as reviews, articles, web links or other related information.

Format: Digital Submissions

Application materials may be submitted EITHER digitally OR in hard copy. To apply digitally, upload all materials via the application form (<https://forms.gle/XosaxE8LK4zACmgx8>).

All **documents** should be saved in PDF format. All **images** may be saved as JPG or PNG images, or in PDF format. File names **MUST** include your full name or a similar identifier.

Example: Applicant named Pat Waters uses “PatWaters” in each file name.	
(1) Completed application form	[form entry]
(2) A Letter of Intent	PatWaters.LetterOfIntent.pdf
(3) Artist statement	[form entry]
(4) Monument concept including budget	PatWaters.MonumentConcept.pdf
(5) Resume or curriculum vitae	PatWaters.Resume.pdf
(6) 10 digital images of your previous work	PatWaters.Image1.2019Sculpture.jpg PatWaters.Image2.2020Illustration.jpg
(7) A list of at least three references	[form entry]
(8) Optional: You may include up to three web links for additional support materials	[form entry]

Applicants must prepare and submit multiple documents. We recommend having all items clearly labeled and complete before you begin uploading to this form. Please do not wait until

the last hours to submit. Online forms require strong internet connections to upload multiple files.

Format: Submission by Mail

Application materials may be submitted EITHER digitally OR in hard copy. To apply by mail, submit all application materials in a single package to: LexSeeHer % Lexington Historical Society, P.O. Box 514, Lexington, MA 02420.

Submitted materials will not be returned. Do not submit original work.

Do not use staples, paperclips, folders, or report covers on any application materials.

Materials must be received by LexSeeHer by midnight EDT on Wednesday June 16, 2021. Make sure to allow sufficient time for mailing as there are postal delays. LexSeeHer will review materials received by Friday, June 18, 2021 if they are postmarked before June 16, 2021. Applicants should mail early.

Finalists

Up to three finalists will be selected and announced on or before July 7, 2021.

Each finalist will be paid an honorarium of \$3,000 USD, payable in two installments. The first installment of \$1,000 USD is payable when finalists are notified that they have been invited to the RFP stage. The second installment of \$2,000 USD is payable upon the artist's presentation of the completed proposal and maquette.

Stage 2—Request for Proposals

In order to ensure equitable review of each proposal submission, there must be uniformity and consistency in the proposal presentations. We ask that sculptors submit the following materials and adhere to the specific format detailed below:

A. Maquette:

One maquette with dimensions not to exceed 30"L x 30"W x 18"H should be submitted with the scale indicated. The scale of the maquette must enable an accurate portrayal of the proposed design including how the monument is situated within the site. The maquette must be securely mounted to its base to insure its safety in transit.

B. Material sample(s):

Please provide sample(s) of the proposed medium including, if applicable, all related components and finishes. Sample size(s) must be limited to no more than 6" x 6" each. Materials must be easily maintained, durable, and able to withstand vandalism and weathering. All finishes should be non-proprietary.

C. Supporting drawings and detail materials:

Use no more than two (2) 20" x 30" mounting boards, ¼" foam core or equivalent to present supporting drawings, renderings or photographs, which provide detailed information of your proposed design. One board must be a ⅛" = 1' - 0" scaled plan showing the sculpture and a suggested landscape design that includes existing adjacent trees and pathways. The one additional board permitted should be clearly labeled, indicating the scale and placement as it relates to overall design. All boards must be presented with a horizontal orientation. If necessary, tape matching boards together. The sculptor shall clearly write her or his name on all drawings and detail materials.

D. Proposal Statement:

A one-to-two page statement (PDF) about the proposed monument shall clearly state the concept and specifications of the design. Also include the fabrication specifications, installation specifications, and maintenance schedule and requirements.

Artists should indicate their commitment to an engaged public process. This would include participation in interviews as the work continues. The Selected artist will be expected to take part in some fundraising that LexSeeHer has undertaken, including taking part in a meal with donors, and also be prepared to sign sketches from the design process. Let us know if you need any accommodations.

E. Proposed Budget:

The budget must reflect the realistic costs to execute the project and must include the following: artist fee not to exceed 20% of the budget, material costs, fabrication costs, delivery to the site, installation and site costs, and other professional services necessary. The budget for the monument is approximately \$200,000.

F. Optional materials:

A digital video presentation of no more than three (3) minutes in duration may be submitted.

G. Proposal Presentation:

Each artist is expected to present their proposal virtually by Zoom (or similar platform) to the Steering Committee. It is also anticipated that the drawings, maquettes and proposals will be displayed in a public exhibit for a limited period of time.

Submission of Proposal

The materials listed above should be submitted to: LexSeeHer % Lexington Historical Society, P.O. Box 514, Lexington, MA 02420.

This information may be updated. Updates will be provided to all applicants who move forward as finalists.

Resources: Please visit lexseeher.com for views of Lexington and links to additional materials.

In Haste, Julia: 1819-1900: Julia Robbins Barrett, Abolitionist, Artist, Suffragist, Mary Keenan. Lexington Historical Society, 2011.

“Something Must Be Done.” [Bold Women of Lexington](#). Exhibition at Lexington Historical Society.

Appendix: Further Information about the Site and Immediate Surroundings

Today, the town of Lexington is a thriving suburban town. Lexington was incorporated as a town in 1713. Prior to that time, the community was part of Cambridge Farms. Lexington residents were primarily farmers in the early 1700s, and remained so throughout the century.

At the time of the town’s incorporation, the seat of local government was Buckman Tavern. The Tavern has been carefully preserved and is open to the public for tours. Today, the Town Office Building and Cary Memorial Building, about 6 blocks from the Visitor Center, are the seat of government. The Select Board has offices and a meeting room in the Town Office Building, and the Town Meeting typically meets in Cary Memorial Building.

The center of town is referred to as “the Center” and Massachusetts Avenue runs through a six block area with restaurants and stores.

Many see the heart of the center of Lexington as the Battle Green and the area surrounding this space. The Battle Green is where the first battle of the American Revolution occurred on April 19, 1775. It is recognized on the National Register of Historic Places.

Visitors from Boston can travel along Massachusetts Avenue to reach Lexington, traveling through Cambridge and Arlington to reach Lexington center. At the head of the Battle Green, a statue of Captain John Parker rises prominently from a stone outcropping and divides traffic at this place, sending drivers either along Old Massachusetts Avenue which leads to Concord, or off to Bedford Street which leads to Bedford.

The grassy area at the corner of Massachusetts Avenue and Meriam Street is expansive. It includes a Visitor Center which was just renovated and expanded. It is a popular area for residents and visitors to picnic, play or meet. Picnic tables were recently added to the lawn area.

Monuments in the area (selection):

Multiple ground level memorial tablets and rocks on Battle Green and at Town Offices, Cary Hall, and Police Station. Minuteman Monument beside Buckman Tavern, Prince Estabrook monument at Buckman Tavern. First house tablet in front of Edison Building. Lexington Ship monuments at Visitors Center. [National Register details](#) for Lexington. See also [Battle Green Master Plan](#).